



Position: Outreach Caseworker – Saskatoon Branch

Position Type: Union (In Scope)

of Positions: 1

Employment Terms: Full Time Rotational

Length of Employment: 1 year term

Salary: \$36,024.80 per annum

Job Summary: Under the supervision of the Director of Social Programs, or her/his designate, the Residential Caseworker will assist in case management, the service delivery and supervision of youth, and the household operations of the residential program.

Duties:

- Assist with household operations, including:
 - Complete domestic duties (such as chores, cleaning, cooking, laundry, etc.)
 - Identifying and notifying supervisor(s) of maintenance issues
 - Complete necessary yard work
- Assist in providing life skills development, including:
 - Ensure residents understand home guidelines and responsibilities (Youth Centered Model and the Residential Services Manual)
 - Promote positive independent problem solving and decision making skills
- Assist in case management and support for clients in the home, including:
 - Intensive case management
 - Provide stabilization crisis support
 - Provide incidental problem solving and emotional support to residents
 - Provide information and life skills support to residents related to personal, family, housing, healing, safety, work, school, income, etc.
 - Provide emergency, incidental behavior management (non-violent crisis intervention)
- In addition:
 - Role model positive behavior and encourage, and assist youth residents to practice self-help and non-violent problem solving skills daily
 - Ability to provide effective and accurate written documentation (ex: case management notes, incident reports, etc.)
 - Maintain confidentiality
 - Perform other related duties as assigned/needed

“The John Howard Society of Saskatchewan is committed to upholding the values of equity, diversity and inclusion in our Communities and workplace hiring. We actively encourage applications from members or groups with historical or current barriers to equity.” Updated May 2021



Skills And Abilities

- Essential Skills
 - Document use
 - Writing
 - Oral communication
 - Working with others
 - Problem solving
 - Decision making
 - Critical thinking
 - Job task planning and organizing
 - Computer use

- Additional Skills
 - Use computer applications
 - Perform administrative tasks

- Specific Skills
 - Serve as a member of an interdisciplinary team working with a client group
 - Provide counsel and therapy to help clients resolve social and personal problems
 - Interview clients to assess their situation and determine the types of services required and eligibility

- Work Setting
 - Community service organization

- Client Population
 - Adolescents
 - Personal or social adjustment difficulty
 - Minority group

- Area of Social Work Specialization
 - Personal adjustment
 - Education and training
 - Child welfare

APPLICATION PROCESS: Email resume and cover letter to HR Recruitment at HR@sk.johnhoward.ca

Apply By: August 9, 2021

“The John Howard Society of Saskatchewan is committed to upholding the values of equity, diversity and inclusion in our Communities and workplace hiring. We actively encourage applications from members or groups with historical or current barriers to equity.” Updated May 2021